

Isn't this the only paper you want to see flying around your office?



Superior Technology. Reasonably Priced.



## Metridoc Solutions More Productivity, Less Cost

#### Don't Just Scan, Automate Your Filing and Retrieval Process

HME providers are looking for ways to save time and money, become more efficient, and grow their business. We know that personnel spend too much time filing and searching for documents that they need in order to perform meaningful tasks. The goal with a document management solution is to reduce that amount of time as much as possible because the less time personnel spend shuffling paper the more time they have for meaningful tasks.

Put your documents in the scanner, push a button, and walk away. Metridoc takes over from there, Metridoc will automatically recognize your scanner output, and immediately start processing documents. Metridoc will determine the type of document, convert the images of text to text data, convert the image to a full text searchable PDF, populate key document properties, and add the document to the system without any human interaction.

You should find that 90 percent or more of your document identification can be fully automated. There is no need to set up a patient record, or "drag and drop" every document. Metridoc not only gets rid of the paper, it gets rid of the filing process and the related labor. This is the definition of a fully automated document management solution.

Metridoc provides the most accurate search functions available. When you perform a search in Metridoc you are not presented with a patient file and left to browse through every document in the patient file, you are presented with the patient documents that match your search criteria. The fewer documents that your personnel have to view to find the one they are looking for, the more time is saved, and the more efficient your operation becomes.

If you want to navigate a whole patient file, using the Metridoc Key search you can enter a patient's account number and be presented with a virtual patient file.

#### **HIPAA Compliant**

The Metridoc document management solution complies with the HIPAA security and privacy standards. Also, Metridoc supports the "minimum necessary" privacy rule by only presenting documents that match a users search instead of always presenting an entire patient file.



#### Adobe® PDF Documents

Adobe PDF is the electronic document standard used by Metridoc and has been adopted by enterprises, educators, and governments around the world to streamline document exchange, increase productivity, and reduce reliance on paper. It is the standard format for the electronic submission of drug approvals to the U.S. Food and Drug Administration (FDA) and for electronic case filings in U.S. federal courts. Adobe PDF is an efficient archival electronic document format that perserves the look and integrity of your original documents.

Metridoc electronic documents have full text search features for locating words, bookmarks, and data fields in documents. Metridoc converts your scanned documents to Adobe PDF so you can scan your documents at a higher resolution (i.e. clearer, higher quality image) and still conserve disk space. Other solutions that don't use Adobe PDF have to scan documents at a lower resolution (i.e. lower quality image) in order to conserve disk space.





# Document Management Solutions that Fit Your Business

Edition	Basic Plus	Standard	Standard Plus	Enterprise
Processing Volume	10,000 PPM	25,000 PPM	75,000 PPM	200,000 PPM
Max. Users	Unlimited	Unlimited	Unlimited	Unlimited
Max. CPUs	1	2	2	4
MSDE Database Support	Yes	Yes	Yes	Yes
Optical Character Recognition (OCR)	Yes	Yes	Yes	Yes
Full-Text Indexing and Search <sup>1</sup>	Yes	Yes	Yes	Yes
Adobe PDF Documents	Yes	Yes	Yes	Yes
Pricing	\$11,500	\$23,750	\$48,750	\$96,000
Annual Maintenance	\$1,730	\$3,560	\$7,310	\$14,400

PPM - New Pages Per Month (This is not a monthly charge,), MSDE - Free Microsoft SQL Desktop Engine

### Only Pay for Your Software License Once

We only use the number of new pages processed per month (PPM) in order to determine the proper edition of Metridoc for your business. You only pay for the Metridoc software license once, not every month. You can use your PPM volume every month, forever.

#### Your Documents Will Be Safe On Your System

Metridoc is a stand-alone solution that runs entirely on your information system.





<sup>1</sup>Full-text search NEAR operator is not supported by the MSDE database, but AND and OR operators are supported.



